

**Londonderry Township Board of Supervisors**

Regular Meeting

October 4, 2021

7:00 P.M.

<http://www.facebook.com/londonderrytownship>  
[www.londonderrypa.org](http://www.londonderrypa.org)

*As a courtesy to everyone, please turn off all cell phones and/or pagers, or adjust these or similar devices so that others cannot hear them. Calls received during a meeting, if answered, should be taken outside of the meeting room. Thank you.*

**Call to Order:** Board Chair, Mr. Shellenhamer called the Board of Supervisors Meeting to order at 7:00 p.m.

**Attendance Role Call:** Bart Shellenhamer, Chairman  
Ron Kopp, Vice-Chair  
Anna Dale, Member  
Mike Geyer, Member  
Mel Hershey, Member

**Present:** Jeff Burkhart, Code/Zoning Officer  
Monique Dykman, MS4 Specialist  
Andy Brandt, Public Works Director  
Sam Risteff, Golf Course Manager

Andrew Kenworthy, Engineer  
Mark Stewart, Solicitor

**Absent:** Steve Letavic, Township Manager

**Attendees:** See attached list for Residents/Guests in attendance

**REGULAR MEETING:**

**Citizens Input -- None**

**Approval of Minutes** – September 21, 2021 Board of Supervisors Public Hearing and Work Session minutes

Ms. Dale motioned to approve September 21, 2021 Board of Supervisors Public Hearing and Work Session minutes as presented. Seconded by Mr. Kopp.

**Call for Discussion:** None

All in favor. Minutes were approved.

**Introduction of Lt. Brian Wolf – Bart Shellenhamer (Moved from New Business)**

Mr. Shellenhamer introduced Lt. Brian Wolf, Pennsylvania State Police Troop H Commander. Lt. Wolf reviewed area crime statistics and urged the Community to continue the good working relationship. Mr. Geyer and the Board commended Lt. Wolf and the Troopers on the outstanding relationship over the years.

**Manager's Report** – Jeff Burkhart/Mel Hershey

Mr. Hershey and Mr. Burkhart presented the Manager's report, on behalf of Mr. Letavic.

**Budget:**

Mr. Hershey reported to the Board of Supervisors that he and Mr. Geyer have been working with Brian Marchuck of BSSF on the draft of the 2022 budget. The draft budget will be presented for the Board's review at the October Work Session and will be ready at the regular meeting in November.

**Infrastructure Funding Request:**

The Board was apprised that the Township has submitted two priority projects, the Braeburn sewer and Conewago Creek projects, as requested to DCED for consideration in any infrastructure funding that comes from the federal government.

**Conditional Use:**

Mr. Letavic has been working with the engineer for the applicant on the Railing conditional use project relative to conditions attached to the application. Mr. Burkhart informed the Board that the developer has submitted updated plans. In addition, Mr. Burkhart reminded the Board that the Public Hearing held on September 21, 2021 remains open until October 19, 2021 Public Hearing and Board Work Session for any additional testimony.

**Treasurer's Report** – Bart Shellenhamer

Mr. Shellenhamer presented to the Board a request for approval to pay the bills as submitted.

**Payment of Invoices:**

<b>FUND</b>	<b>Checks written in September for Supervisor approval</b>
General Fund	\$ 9,394.42
ME2 Fund	\$ 0.00
Capital Projects Fund	\$ 0.00
PennVest Fund	\$ 0.00
Golf Course	\$ 8,489.58
LVFC	\$ 0.00
Debt Services	\$ 58,642.89
Liquid Fuels	\$ 4,136.71
Escrow	\$ 0.00
<b>Total by when written</b>	<b>\$ 80,663.60</b>

Ms. Dale motioned to approve the August bills. Mr. Hershey seconded the motion.

**Call for Discussion:**

All in favor. Motion carried.

**Zoning/Codes** – Jeff Burkhart

Mr. Burkhart provided updates for the Board:

- A new sub-division plan near the Hunters and Anglers Club will be presented in the near future
- Warehouses – There are 2 active and 2 pending plans, as well as Saturday's Market electrical plan, which are all currently under review.

Mr. Shellenhamer voiced concerns with the current condition of Rt. 230.

**MS-4 Environmental Department** – Monique Dykman

Ms. Dykman presented the annual Stormwater Presentation.

Progress Report for Environmental MS4 Department October

- Submitted DEP Annual Stormwater Report
- Audit with DEP went ok
  - There were zero violations and 3 non-compliances
  - While preparing, I learned there was one inspection I needed to do more frequently
    - Private BMPs
    - PCSM/BMPs need work
  - Great program, great community presence, but do need to invest time and energy into infrastructure – which we knew. The GIS program is a great help with this, and have scheduled 2 weeks to continue with inlet/outfall inspections.

The Board commended Ms. Dykman for a remarkable Audit Inspection and MS-4 Program.

- Applied for Lancaster Clean Water Partners Grant with TCCCA – received \$5,652.
- Upcoming events:
  - Annual BOS SW Meeting October 4
  - Buffer Maintenance Volunteer event October 13 4:30pm
    - Coordinated by Greening the Lower Susquehanna
  - Meeting for Lancaster Conservancy October 14 8am
  - Dauphin County Agricultural Land Preservation meeting @ township October 28<sup>th</sup> 7pm
    - Will be tabling for C3RP

**Public Works Report** – Andy Brandt

**Sale of Dump Truck**

Mr. Brandt asked the Board to consider a motion to authorize the Public Works Department to advertise the sale of the old Dump Truck. Mr. Hershey made the motion to give Andy Brandt/Public Works Department authorization to advertise the old Dump Truck on Municibid with a reserve placed at \$6000.00. Mr. Geyer seconded the motion.

**Call for Discussion:** None.

All in favor. Minutes were approved.

**Hurricane Ida Update**

- Met with FEMA and PEMA
- To date, there is only one road still compromised by Hurricane Ida. Mr. Brandt is working with HRG to repair Engle Road.

**Progress Report for Public Works Department 08-22 to 09-25-2021**

- Weekly: truck and equipment pm checks
- Mow Sunset Park, Braeburn Park, Swatara Creek Rd properties, Firehouse
- Bi-weekly: road checks
- Jeff worked on golf course
- Replaced lights on trailer and on truck 7
- Cold patched pot holes
- Placed and compacted millings in holes on Swatara Creek Rd and on Round Top Rd
- Replaced deteriorated storm pipe @ 2400 Swatara Creek Rd
- Removed downed tree from Swatara Creek Rd
- Replaced damaged STOP sign on Brinser Rd @ S Geyers Church Rd
- Mowed roadsides
- Met w/Soil Conservation rep on Hoffer Rd to look at replacing storm pipes
- Excavated swale & built berm below rugby field, excavated swale through walking path below driving range before Hurricane Ida to redirect the storm water
- Closed & opened roads due to flooding (2X), removed debris from roads after flooding
- Engle Rd: removed damaged asphalt and repaved after Hurricane Ida
- Met w/Monique and HRG rep to prepare for MS4/DEP inspection
- Located ends of storm pipe on Brinser Rd @ Hickory Ln
- Crew attended truck & equipment show in Harrisburg
- Installed 6" u-drain under new trail below driving range
- Walnut Ln: backfilled & cold patched sink hole over storm pipe

- Removed topsoil from salt bin that was stored over summer

Londonderry Township  
Board of Supervisors Meeting  
October 4, 2021  
Page 6

- Replaced broken board in salt shed
- Met w/FEMA & PEMA to look at damage caused by Hurricane Ida
- Cleaned stones off of Steinruck Rd w/help from Conewago Twp. using their backhoe & broom
- Sunset Park: placed topsoil in holes, cleaned rain gutters
- Took John Deere mower to Deere Country for service

### **Monthly Planner**

- Crack seal in Londonderry Twp. & Conewago Twp.
- S Geyers Church Rd @ E Harrisburg Pk: clean shoulder for water to follow gutter
- Zion Rd & Twp. office: patch inlets
- Mill Rd: install storm pipe under turn-a-round

### **Golf Course and Bar & Grill Report** - Sam Risteff

Mr. Risteff presented his monthly report for the month of September 2021. The total monthly income received was \$146,305.63 The year to date total income is \$1,094,074.31.

SGC hosted 9 outings with 40 teams participating, and 3 High School golf matches. October has 7 outings scheduled.

### **Engineer's Report** – Andrew Kenworthy

Mr. Kenworthy advised the Board that projects discussed at previous Board meetings continue to progress.

The Londonderry Estates Sewer project kick-off will be held on October 5, 2021. The project is scheduled to start on October 11, and the project materials are scheduled to be delivered on October 18, 2021.

### **Solicitor's Report** – Mark Stewart -- None

### **EMA Report** – Les Gilbert – Not in attendance

Londonderry Township  
Board of Supervisors Meeting  
October 4, 2021  
Page 7

**New Business**

**Introduction of Lt. Brian Wolfe – PA State Police** -- moved to the beginning of the meeting.

**Old Business** -- None

**Executive Session** -- None

**Adjournment** -- Ms. Dale motioned to adjourn. Seconded by Mr. Hershey. All in favor. Meeting adjourned at 8:15 p.m.



---

Steve Letavic, Secretary/fr